

**CHESTER UPLAND SCHOOL DISTRICT
MINUTES OF THE RECEIVER'S
MEETING OF THE PUBLIC**

**August 20, 2020
6:15 P.M.**

A Public Meeting of the Receiver of the Chester Upland School District was held this evening via Zoom.

Executive Staff Present -	Dr. Juan Baughn Receiver Dr. Carol Birks, Superintendent Dr. Jala Olds-Pearson, Assistant Superintendent
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School Board -	Anthony Johnson, Board President
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Also Present on Zoom -	Kinya Robinson, Interim Director HR Shelley Chapman, Business Manager
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The Receiver's meeting opened with a call to order by Receiver, Dr. Juan Baughn and the Pledge of Allegiance.

NOTICE OF ADVERTISED MEETING

(COPY OF ADVERTISED NOTICE ATTACHED)

DUE TO A GLITCH AT ZOOM, THE MEETING DID NOT RECORD. APPROVALS OF MINUTES OF PREVIOUS MEETING, APPROVAL OF AGENDA ITEMS AND TABLED AGENDA ITEMS WERE RECORDED BY HAND DURING THE MEETING BY CHRISTINA COLEMAN, EXECUTIVE ASSISTANT TO THE RECEIVER.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS OF JULY 16, 2020 AND SPECIAL MEETING OF JULY 28, 2020

Receiver, Dr. Baughn approved.

EDUCATION AGENDA

A-1 Homebound Instruction for Students

<u>Student #</u>	<u>School</u>	<u>Effective Date</u>
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NONE

A-2 Approval to adopt and approve Determinations from Student Hearings

<u>Student #</u>	<u>Date of Hearing</u>
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NONE

A-3 Approval of Settlement Agreement and Release for Student #090406

RESOLVED, that the Receiver, acting as the Board of School Directors approves the Settlement Agreement and Release with reference to Student # 090406 for a Compensatory Education Fund in the amount of Twelve Thousand Dollars (\$12,000), to be utilized and disbursed through The Plan of PA, expiring within five years from the date of execution of the Settlement Agreement and Release and attorney's fees not to exceed the amount of Three Thousand Dollars (\$3,000.00).

Payable From: General Fund Budget
Cost: Not to exceed: \$15,000
Executive Sponsor: Mark McIntyre

A-4 Approval to enter into a contractual agreement with Woods Services for Student #731013

RESOLVED, that the Receiver, acting as the Board of School Directors enter into a contractual agreement with Woods Services for ESY for Student #73013

Payable From: General Fund Budget
Cost: Not to exceed: \$42,830.50
Executive Sponsor: Mark McIntyre

A-5 Approval to enter into an agreement with Community Council

TABLED

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval to enter into agreement with Community Council, Inc. to provide Professional Services for Special Education students in the district.

Payable From: General Fund Budget
Cost: \$604,800 – 20 SSAs
Executive Sponsor: Mark McIntyre

A-6 Approval for three students to attend George Crothers Memorial School (CADES)

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for three students to attend (CADES) George Crothers Memorial School including related services. Student IDs: 1003985, 100278 & 1003474.

Payable From: General Fund Budget
Cost: \$175,380.80
Executive Sponsor: Mark McIntyre

A-7 Approval for Dariah Jackson and Markeisha Bell to work with Special Education on IEPs

RESOLVED, that the Receiver, acting as the Board of School Directors grant approval for Dariah Jackson and Markeisha Bell to create individual education plans (IEPs), schedule and facilitate IEP meeting for students transitioning from early intervention to school aged programming. This contact shall begin July 20, 2020 and end on August 31, 2020. The cost shall be the teacher contracted \$ 45 per hour.

Payable From: General Fund Budget
Cost: Not to Exceed \$15,000
Executive Sponsor: Mark McIntyre

A-8 Approval for the public to review the School Improvement Plans

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for the public review of School Improvement Plans for Chester Upland School of the Arts , Stetser School, and Main Street School for the 2020-2021 school year.

Executive Sponsor: Jala Olds-Pearson

A-9 Approval for Wilson Learning to provide virtual PD and coaching

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for Wilson Learning to provide virtual professional development and coaching services for Instructional Teacher Leaders and K-3 teachers on the Foundations program during the 2020-2021 school year. Foundations is a multisensory and systematic phonics, spelling, and handwriting program that benefits all K-3 students (Wilson Learning).

Payable From: General Fund Budget

Cost: Not to Exceed \$25,000

Executive Sponsor: Jala Olds-Pearson

A-10 Approval to purchase and implement Imagine Learning

RESOLVED, that the Receiver, acting as the Board of School Directors, approves the purchase and implementation of Imagine Learning reading and math computer-based interventions in grades K-6th.

Payable From: General Fund Budget

Cost: Not to Exceed \$140,000

Executive Sponsor: Jala Olds-Pearson

EDUCATION AGENDA ITEMS #A-1 THROUGH #A-4 AND AGENDA ITEMS #A-6 THROUGH #A-10, WITH AGENDA ITEM #A-5 TABLED, WERE APPROVED BY DR. JUAN BAUGHN, RECEIVER

PERSONNEL AGENDA

B-1 Approval of appointment, resignations, retirement, leave of absence, returns from leave of absence, suspension. Mentor Teacher, grant-funded PBIS Program and School Safety grant-funded programs

RESOLVED, that the following **appointment** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective Date</u>	<u>New Position or Replacement</u>
Keefer, Katherine	Guidance Counselor Toby Farms	\$58,348 10 months	8/25/2020	0791 Replacement 2020-2021

FURTHER RESOLVED, that the following **resignations** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Pugh, Eric	Supervisor- Pupil Services Admin	8/28/2020
Santos-Martinez, Juan	Spanish Teacher Chester High	7/31/2020
Irby, Lauren	Teacher Main St.	8/3/2020
Borgstrom, Taylor	Teacher Stetser	8/7/2020

FURTHER RESOLVED, that the following **retirements** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Burgos, Nora	ELL Teacher Assistant CUSA	6/30/2020

FURTHER RESOLVED, that the following **leave of absence** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
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Chapman, Shelley	Business Office Manager Administration	5/12/2020-7/31/2020 FMLA Intermittent
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FURTHER RESOLVED, that the following **returns from leave of absence** be approved on the effective date respectively noted:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Chapman, Shelley	Business Office Manager Administration	8/3/2020 FMLA Intermittent
West, Portia	Confidential Secretary Administration	8/3/2020 Maternity Leave
Fletcher, Sundae	Teacher Chester High	8/10/2020 Military Leave

FURTHER RESOLVED, that the following **suspension** be approved on the effective date respectively noted (Justification on file in the Office of Human Resources)

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>	<u>Status</u>
On File Human Resources	Maintenance Facilities	7/21/2020 Pending Investigation	Suspended w/ pay

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for individuals listed below to receive a \$400 stipend for serving as **Mentor Teacher** for Teacher Induction for the 2019-2020 school year:

<u>Name</u>	<u># of Mentees</u>
Marsh, Rose	1

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following individuals to participate in the **grant-funded PBIS Program** during the 2019-2020 school year as listed below:

Stetser
September 1, 2020 – June 15, 2021

<u>Name</u>	<u>Position</u>	<u>Rate</u>
Hughes, Karla	Teacher	32./hr
Walker, Tammy	Teacher	32./hr.
Francis, Jennifer	Teacher	32./hr.
Bell, Markeisha	Teacher	32./hr.

Flatley, Jennifer	Teacher	32./hr.
Jackson, Dariah	Teacher	32./hr.
Waterton, Ni'Mat	Secretary	15./hr.
Morgan, Robin	Teacher Assistant	15./hr.
Wilkins, Andre	Climate Manager	20./hr.

CUSA

September 1, 2020 – June 15, 2021

<u>Name</u>	<u>Position</u>	<u>Rate</u>
Whitehead, Tyrell	Teacher Assistant	15./hr.
Dicus, Marti	Tacher	32./hr.
Cannon, Shamira	Teacher Assistant	15./hr.
Dautel, Jean	Teacher	32./hr.
Milillo, Jean	Teacher	32./hr.

STEM

September 1, 2020 – June 15, 2021

<u>Name</u>	<u>Position</u>	<u>Rate</u>
Donofry, Stephanie	Teacher	45./hr.
Labrum, Julianne	Teacher	45./hr.
Thomson, Rachel	Teacher	45./hr.
Cox-Cottman	Teacher	45./hr.
Osborn, Jon	Teacher	45./hr.
Hargadon, Casey	Teacher	45./hr.
Turner-Wright, Chanel	Teacher	45./hr.
Payne, Yolanda	Teacher	45./hr.
Staples, Kameron	Teacher	45./hr.
Matteo, Christiana	Teacher	45./hr.
Inzinna, David	Teacher	45./hr.

FURTHER RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following individuals to participate in the **School Safety grant-funded programs** during the 2019-2020 school year as listed below:

School Safety – Stetser

June 16, 2020 – August 11, 2020

<u>Name</u>	<u>Rate</u>
Davis, Nigel	18./hr

School Safety

August 10, 2020 – August 24, 2020

<u>Name</u>	<u>Rate</u>
Sparks, Nadine	18./hr
Payne, Myka	18./hr
Stokes, Gloria	18./hr
Bright, Marcia	18./hr
Smith, Eugene	18./hr
Young, Candice	18./hr
Williams, Zernest	18./hr

PERSONNEL AGENDA ITEM #B-1 WAS APPROVED BY DR. JUAN BAUGHN, RECEIVER.

BUSINESS AGENDA

C-1 Reports of the tax collectors: \$347,769.86

RESOLVED, that the reports of the City of Chester, Borough of Upland, and Chester Township for the period July 1, 2019 through July 31, 2019 in the amount of \$347,769.86 be received, be noted upon the Minutes and filed.

Executive Sponsor: Shelley Chapman

C-2 Approval of the Treasurer's Report/Budget Report

RESOLVED, that the attached Treasurer's Report/Budget Report for the fiscal month ended July 31, 2020 be approved by the Receiver, acting as the Board of School Directors.

Executive Sponsor: Shelley Chapman

C-3 General Fund Budget: \$581,234.28. Approval of payrolls

RESOLVED, that the payrolls dated in July, 2020 of the various accounts totaling for all accounts and funds the grand sum of \$581,234.28, be approved by the Receiver, acting as the Board of School Directors.

General Fund Budget: \$4,476,481.43. Approval of list of payments

RESOLVED, that the attached list of payments of the various accounts totaling for all accounts and funds the grand sum of \$4,476,481.43, a copy of which has been given to the Receiver, acting as the Board of School Directors, be APPROVED, and that said list of payments be incorporated into the Minutes.

General Fund	\$4,445,262.90
Food Services Account	27,038.53
Capital Project Fund Account	4,180.00
 Total Disbursements	 \$4,476,481.43

Payable From: General Fund Budget
Executive Sponsor: Shelley Chapman

C-4 Approval to continue existing business relationship with GHA Technologies

RESOLVED, that the Receiver, acting as the Board of School Directors, continue its existing business relationship with GHA Technologies, Inc. for a 1-year contract for Webroot Endpoint Protection services for antivirus and security software deployment with an expanded count of licenses.

Payable From: General Fund Budget
Cost: \$18,950
Executive Sponsor: Thomas Johnson

C-5 Approval to continue existing business relationship with JAMF Software

RESOLVED, that the Receiver, acting as the Board of School Directors, establish a business relationship with JAMF Software, LLC for the purposes of service and support for Apple management software for the period of September 2020 through September 2021.

Payable From: General Fund Budget
Cost: \$6,462
Executive Sponsor: Thomas Johnson

C-6 Approval to accept the proposal of Powerschool Group to provide 24 hours of Cognos Keys to Ownership training

RESOLVED, that the Receiver, acting as the Board of School Directors, accept the proposal of Powerschool Group LLC to provide 24hours of Cognos Keys to Ownership training and Project Management support to the Chester Upland School District for the 2019-2020 academic year.

Payable From: General Fund Budget

Cost: \$5,920

Executive Sponsor: Thomas Johnson

C-7 Approval of payment to JMW Educational Consultants LLC

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval of payment to JMW Educational Consultants LLC (James Wigo) for Business Office Consulting services rendered during the 2019-2020 school year.

Payable From: General Fund Budget

Cost: Not to Exceed \$10,000

Executive Sponsor: Carol Birks

C-8 Approval for Robert M. DiOrio, Esq. and the law firm, DiOrio and Sereni, LLP to represent the District in certain legal matters

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for Robert M. DiOrio, Esq. and the law firm of DiOrio & Sereni, LLP to represent the Chester Upland School District as Special Counsel for all real estate tax assessment appeals and any other services as may be specifically requested by the Receiver, for an hourly attorney rate of \$250.00 and legal assistant rate of \$100.00 per hour, for which Special Counsel, in all matters, shall report directly to the Receiver.

Payable From: General Fund Budget

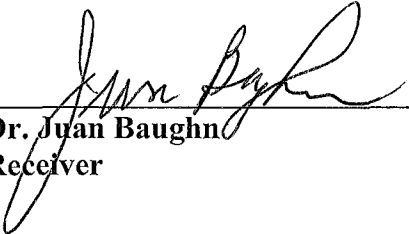
Cost: Not to exceed \$50,000

Executive Sponsor: Carol Birks

BUSINESS AGENDA ITEMS #C-1 THROUGH #C-8 WERE APPROVED BY DR. JUAN BAUGHN, RECEIVER

There being no further business *Receiver, Dr. Juan Baughn* adjourned the meeting at 7:04pm.

CHESTER UPLAND SCHOOL DISTRICT
FINANCIAL RECOVERY RECEIVER



Dr. Juan Baughn Date
Receiver